

**CHARTLEY HOMEOWNERS ASSOCIATION, INC.**  
**EXECUTIVE BOARD MEETING MINUTES**  
**July 10, 2018**

The meeting was called to order by President Mary Muth at 7:03pm

Pledge of Allegiance

**Attendance:** Darlene Lang, Chris Yambor, Mary Muth, Betsy Sloan, Jack Sloan, Mary Molinaro, Dave Powers, Tim Krispin, Jim Stanton

The minutes from the June 12, 2018 meeting were approved as submitted

**Officers' Reports:**

- **President – Mary Muth** – thanked those who agreed to serve as officers this year
- **Vice President – Darlene Lang** – discussed the need to keep the paperwork since we have many copies electronically (minutes, bank statements, insurance records, how many years of each do we need to keep?). We decided to research and discuss at the next meeting.
- **Treasurer – Dave Powers** – thanked Laura for her work over the past years and said they completed the transfer of signing authority at the bank. The ending balance on June 30<sup>th</sup> was \$19,389.74 with our true operating balance \$13,030.62. There has not been any activity in our new fiscal year.
- **Secretary – Mary Molinaro** – no report
- **Immediate Past President - Tim Krispin** – as discussed last month, he is interested in pursuing two programs for CHA to use: **Member Planet** is a program that can track our membership information and will handle group emails, Mary will get information from her program to Tim to test importing names, addresses and email addresses. **Trello** is a program that will help track complaints, review and map efforts to resolve problems. Both programs are currently being tested by those who will use them and Tim proposes January 1, 2019 as a date to go live if we find the testing period successful.

**Committee Reports:**

- **Newsletter – Jack Sloan**
  - **EChatter - Deadline for August?** Jack chose August 15<sup>th</sup>, the day after our monthly meeting
  - **Chatter – Deadline July 11** Jack said he doesn't have very many articles and reminded everyone to get their articles to him. He expects to get the Chatter to the printer by middle of next week. One neighbor indicated an interest to write articles and be on the Chatter Staff. Jack will reach out to him.
  - **Advertising** – billing yearly and doing fine
- **Communication – Tim for use of Member Planet** – report given earlier in meeting, see above
- **Police Rep./C.O.P. – Dave Powers** – there were 6 crimes reported in Chartley during June bringing our yearly total to 22 which is happily less than last year at this time which was 33. Dave reported on the details of the crimes which included 3 thefts, 2 non-domestic assaults, 1 misc other (discharge of a firearm of a neighbor trying to shoot a fox). Dave picked up the COP Grant check which this year was reduced to \$400
- **Police Community Relations Council – Dave Powers** – there was no guest speaker at the June 19<sup>th</sup> meeting. Officer Kauffman gave a crime report to all. Brad Sharpless sent an email this morning regarding the police interest to bring bike patrols back to Main Street. They had this several years ago and currently those bikes are

being used in Foundry Row. Brad was hoping to raise funds to purchase one bike for the program at a cost of approximately \$1,500 to use in the program.

- **Zoning/Traffic – Tim Krispin** – follow up on complaints include: abandoned vehicles on the street are reported to the police. Some have been ticketed and will be towed if owner doesn't remove them. If on the property and unregistered code enforcement has been handling. Registering these complaints on the Baltimore County website allows for easy tracking of the various stages of resolving them. The chain link fence at 111 Brunk Road has been cited for two reasons. It was supposed to be installed for the back yard and not extend past the house and it is too tall. They have been given 30 days to resolve the situation. Tim will remove the bushes on the one side of the Sacred Heart sign tomorrow morning allowing Jack space to access and change the message. Compliment was made regarding the Chartletowne maintenance team has been doing a great job of keeping trash cleared in front of the fence on Shirley Manor Road across from their dumpster at the top of the stream.
- **Smoke/CO Detector – Jim Stanton** – all requested units have been installed and he still has some in stock. Jack will republish an article in the Chatter to remind residents that we have the program.
- **Block Captains** – Richard and Mary will be ready to distribute the July Chatters and remind them to insert the NNO flier in each Chatter.
- **Real Estate – Mary Muth** – distributed a document showing all completed Chartley sales in 2018 and in summary reported that the average time for sale was 20 days on the market and the average price was \$271,147 with the average seller subsidy \$5,370 or a net of \$265,777. There are also 6 other properties currently on the market.
- **Scholarship update – Chris Yambor** – he will submit an article and pictures to Jack for the July Chatter showing our 2018 winners.
- **Webmaster – Chris Yambor** – will work with Tim to have the Membership online payment option through Paypal.
- **Membership – Betsy Sloan** – 94 members for our new fiscal year
- **Special Events**
  - **General Meeting October - Mary Muth**
    - **Location, Speaker, Format** – confirmed it will be held Thursday, October 25<sup>th</sup> in the Reisterstown Elementary School cafeteria, discussed possible speakers and Mary will contact to see if they are available and possibly announce our speaker next month.
  - **National Night Out – Ernie** – Dave reported plans are moving along with most of the expenses already paid. Haul Away was hired to move the tables and chairs at the beginning and end of the event. We can always use volunteers to help with setup. Jack completed this year's flier and it will be sent to the printer shortly. There will be three different food color tickets since we have multiple opportunities. Continuing to look for help with the older kids' entertainment/games. Total spent so far has been \$2,147.78 with \$1,750 paid by grants.
  - **Reisterstown Festival**
    - **What Action is needed?** – Dave registered us for participating in the parade Saturday morning. We don't expect to have a float this year. Hopes are that we will have some people walk wearing the COP shirts and others the new style T-Shirts. We normally have CHA volunteers take shifts at the RIA booth during the 2 days which is a good way to hand out fliers for our events and will continue to do that as we get closer.
- **Community Cleanup** – Mary Muth will email the block captains to see if any are interested in organizing their homes for a cleanup day.
- **RIA – Mary Molinaro** - there will be an article in the Chatter. We are happy to see the new businesses and are holding ribbon cutting ceremonies with the business owners. Have already had Simple Changes and Paisley Lace Boutique and this month with plans underway for "The Cottage" and "Kacadas" The new Ice Cream/Snowball

stand constructed at the corner of Bond and Main Street should be opening soon. They have been delayed with county requirements on design/permit requirements. Residents are enjoying attending the Music on Main Street concerts each Friday night and shopping for local produce at the Sunday Farmers Market. Both are held on the Main Street lawn of Franklin Middle School. RIA has received a grant from Preservation Alliance for Baltimore County to place bronze plaques on some of our historic properties which should be installed soon.

- **Crab Feast – Dave** – set for Saturday, October 13<sup>th</sup> and planning will start in a month or so (after NNO event)
  
- **Old Business:**
- **Community Signage** - no report this month
- **Pay membership dues on line** – still a few details to resolve and should be ready soon
- **Zoning and Traffic report on recommended streets and intersections to be submitted to Baltimore County for inclusion in the Neighborhood Traffic Mgmt Program.** Tim & Jim will meet this weekend to knock on doors of the property owners who need to sign that they agree to the traffic calming hump to be installed in front of their homes. Tim said he has still not been able to get a letter on School letterhead from the principal at Reisterstown Elementary School to have the traffic calming installed on Walgrove Road. He will continue to do so and Mary Muth will see if she can also help to get this completed.
- **T Shirts** – per Jim, all purchased have been delivered
- **Crab Feast Arrangements** – discussed above and more to come in future meetings.
- **Workplace Giving** – no report
- **RVFC Collaboration** – no report

**New Business:** none reported

Meeting adjourned at 9:01pm.

Submitted by Mary Molinaro, Secretary